



KERALA STATE CIVIL SERVICE ACADEMY

On-line registration for the Entrance Test for admission to **First Year of Three Year Prelims-cum-Mains Batches (for College going Students) - 2018** at

Thiruvananthapuram, Muvattupuzha, Palakkad, Kozhikode, Kalliaserry Centres and Institute of Career Studies and Research, Ponnani

General Instructions for On-line Registration

- This on-line registration facility allows you to submit the application form for registering as a candidate for the entrance test, to qualify for admission to the **First Year of Three Year Prelims-cum-Mains batches 2018**, conducted by the Academy at its centres – Thiruvananthapuram, Muvattupuzha, Palakkad, Kozhikode, Kalliaserry Centres and Institute of Career Studies and Research, Ponnani.
- **Degree / PG Students (College Going), irrespective of their study can register for the course.**
- Please note that your on-line application will be accepted successfully only after you have completed the application form with all the requested information.
- **Candidate is allowed to submit only one Application Form. Multiple Applications of a candidate are liable to be rejected.**
- Please read the admission notification carefully.

Procedure for Registration

1. Select **“Register for Entrance Test – Three Year Prelims Course - 2018”** link in the home page of www.ccek.org. It will lead you to a new web-page where guidelines and links for registration are available.
2. Those who are **registering for the first time** go to **“New User Sign Up”**.
3. Complete the Registration Form.
4. Click **“Save”** button for getting a **Preview** of your Registration Form.
5. Verify once again the details and **“Edit”** if required.
6. If the details furnished are found correct, click **“Submit”** button for completing the registration process. The Registration Number will be displayed in the screen. **Note down the “Registration No.”** for future reference
7. Take a printout of the completed registration form using **“Print”** button.
8. Printout of successfully submitted form can also be taken up any time, after login to **“Registered User Login”**, using the mail ID and Registration No.
9. **A copy of the print out of completed registration form affixed with a recent passport size photograph of the candidate and duly signed by the candidate and parent/guardian must be produced at the venue of entrance examination.**
10. **No separate Hall Ticket will be issued to the candidates.**
11. **The candidates should appear for the test at the study centre chosen by them.**
12. Admission to the **Three Year Prelims Course - 2018** is restricted to those candidates who are selected based on the entrance test scheduled to be held on 1/7/2018.