

CE/B/2113/2017

Date : 15/12/2017

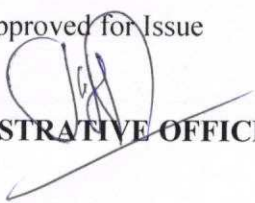
**CIRCULAR**

Administrative Sanction was accorded for providing free coaching to Civil Service [Prelims] Examination for weaker students, as per GO(Rt) No.884/2017/H.Edn dated 14/05/2017. Rs.30 Lakhs is allocated during the financial year 2017-18 [Plan] under the head of account 2202-04-001-93. Accordingly, the following guidelines are issued for identifying weaker students who imparted Civil Service Prelims Course at this Centre or its sub centres.

- (a). Application shall be invited from the students of all Civil Service Prelims [Regular/Weekend/Evening] batches during the academic year 2017-18 in the prescribed form.
- (b). Time limit for submitting the application is 16<sup>th</sup> January 2018. The amount will be disbursed to the eligible candidates during the month of February 2018.
- (c). All students of KSCSA and its sub centres can apply under this scheme. But, the students of ICSR, Ponnani, who have the minority status, do not come under the privilege.
- (d). Selection shall be based on the annual family income of the students. Certificate from the Village Officer concerned [in original] and the self attested copies of the supporting documents prescribed in the application form shall be submitted along with the application form.
- (e). In case, the annual family income of two candidates is in a tie position, selection shall be done based on the following criteria.
- (a) Date of Birth [Senior Preferred]
  - (b) Name in Alphabetical Order [in ascending order]
  - (c) District wise [Preference in alphabetical order]
- (f). Payment shall be made only through the bank account preferred by the candidate and only to those candidates who produce an undertaking that he/she has not availed any kind of refund from any other Government / Private Institutions for the same purpose.

Sd/-  
**DIRECTOR**

Approved for Issue

  
**ADMINISTRATIVE OFFICER**



# KERALA STATE CIVIL SERVICE ACADEMY

[Estd. Under Centre for Continuing Education Kerala]

Anathara Lane, Charachira, Kowdiar P.O.,

Thiruvananthapuram 695 003

Phone : 0471-2311654, 2313065

Affix Passport  
size  
Photograph

Financial Assistance for the Civil Service Prelims Examination coaching for the Economically Weaker Students (2017)

## Application Form

1. Name of Applicant (In Capital Letters)	:	
2. Religion & Caste	:	
3. Date of Birth	:	
4. Qualification	:	
5. Residential Address [In Capital Letters] with Land Phone/Mobile Number and Email Id	:	
6. Address for Communication [In Capital Letters]	:	
7. Name of Father/Mother/ or Guardian [with profession]	:	
8. Batch in which studied/studying [put ✓ mark]	:	Regular <input type="checkbox"/> Weekend <input type="checkbox"/> Evening <input type="checkbox"/> June 2017/December 2017
9. Name of Institution in which studied/studying	:	Kerala State Civil Service Academy Thiruvananthapuram/Palakkad/Kozhikode/ICSR, Ponnani
10. Remittance of Fee Details	:	Receipt No : _____ Date : _____

P.T.O

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Bank Account Details of Student :  
(Includes Bank Name :  
11. Branch :  
Account Number :  
IFSC Code) :

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12. Marital Status :

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13. Annual Family Income :

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**Declaration**

I ..... (Name of Applicant) hereby certify that the details given above are true to the best of my knowledge and belief. In the event of any information being found false or incorrect or being detected on or after the selection, I understand that my selection is liable to be cancelled and I shall repay the entire financial assistance received by me in lumpsum as may be provided under the law and or rules. I also certify that I have not availed any scholarship / freeship from any agency of Government of Kerala or other Government/Private Institutions, for Civil Service Prelims course during 2017-18.

Place :

Date :

Signature of Applicant  
with Date

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**Enclosures :-**

- NB :** (a) Income Certificate (in original) from Village Officer concerned  
(b) Self attested copies of SSLC or equivalent certificate to prove Date of Birth  
(c) Self attested copy of Ration card  
(d) Copy of Bank Pass Book (Facing Sheet only)

**ONLY FOR OFFICE USE**

Name of Candidate :

Date of Birth :

Annual Family Income :

Name of Course (Batch) :

Name of Centre :

**Remarks**

Checked By :

Supervised By :

Approved By :