

# **CENTRE FOR CONTINUING EDUCATION KERALA**

## **INVITATION FOR EXPRESSION OF INTEREST (EOI) No. **CE/C/6232/2016 dated 13/10/2016** FOR PROVIDING SERVICES AS NODAL FACILITATION SUPPORT PARTNER**

Centre for Continuing Education, Kerala (CCEK), is an autonomous body set up by the Government of Kerala to promote continuing education programs in Engineering Colleges/ Arts & Science Colleges and Polytechnic Colleges in the State of Kerala, India. The Centre is dedicated entirely to the growth and development of technical education, industry, business and social amelioration, having office at Thiruvananthapuram, Kerala-695 003 invites Expression of Interest from interested agencies for providing services as Nodal Facilitation Support Partner (N-FSP) of CCEK for National/State Level Skill Development programs.

### **OBJECTIVES OF THIS EXPRESSION OF INTEREST (EOI)**

Government of India, acknowledging the critical importance of skills development as an instrument for the nation's overall development, remains deeply committed to dissemination of skill sets, both as a crucial engine of economic growth and as a tool for increasing productivity, solution for unemployment/ un-employability and improved quality of life for common man. Coordinated and concentrated effort is needed for reaping the benefits of various skill development initiatives.

In this scenario, for a systematic and effective implementation of various skill development training programmes (state and central government programmes), it is inevitable to select a Nodal Facilitation Support Partner (N-FSP) for CCEK for organizing the coordination and implementation of various National/State Level training programmes.

This initiative is in line with the National Skill Development Policy of Govt. of India, which aims at bringing in considerable improvement in the quality of the abundant resource of working age population in India.

The objective of this EoI is to solicit proposals from agencies for providing services as Nodal Facilitation Support Partner (N-FSP) of CCEK for National/State Level Skill Development programmes.

The selected agency have to function as a Nodal Facilitation Support Partner for the co-ordination and implementation of various NSDC/CCEK programs like RPL (Recognition of Prior Learning) programmes, Distance Education Programmes, up skilling programmes and competitive examination coaching programmes for and on behalf of CCEK.

The N-FSP will be responsible for setting up the CCEK/NSDC Skill Test Centers, Program centers to organize various competitive examination coaching programs, RPL (Recognition of Prior Learning) Programmes, DEP (Distance Education Programmes) and other up skilling programmes which conforms to the National Occupational Standard of NSDC in order to standardize the competencies of the unskilled or semi-skilled work force as per the public/industry demands.

In addition to providing the services, the Nodal Facilitation Support Partner (N-FSP) will also be responsible for enhancing the services / functionality of other skill development programmes. The EoI intends to bring out the details with respect to scope of services that are deemed necessary to share with the interested bidders.

The hardcopy of the EoI documents including Application form, pre-qualification criteria, bidding terms and conditions will be issued from

CCEK office at the address mentioned below on a payment of Rs 1000 (Rupees One Thousand only) towards tender document fees from 13/10/2016 - 10 am to 28/10/2016 - 5 pm on all working days.

Interested Training Providers who meet the pre-qualification criteria may furnish their Expression of Interest with all the necessary documents in a sealed cover along with the covering letter duly signed by an authorized signatory and a non-refundable processing fee of Rs. 10,000/- (Rupees Ten Thousand only) in the form of a Demand Draft or a Pay Order (drawn in favour of the Director, Centre for Continuing Education Kerala, payable at Thiruvananthapuram) on or before 5 pm - 28/10/2016 at the following address:

DIRECTOR

Centre for Continuing Education Kerala

Anathara Lane, Charachira,

Kowdiar P.O., Thiruvananthapuram

Kerala, PIN– 695 003

Phone /Fax: 0471-2311654, 2313065

e-mail: directorccek@gmail.com

Website: [www.ccek.org](http://www.ccek.org)

## **PRE-QUALIFICATION CRITERIA for the EoI**

Centre for Continuing Education Kerala (CCEK) reserves its right to subject the bidders to security clearances as it deems necessary. The invitation for EoI is open to all entities registered in India who fulfill qualification criteria. The Bidder should satisfy all of the criteria below, on its own:

- a) The participation is restricted to organizations registered in India and they must have a registered head office/branch office in Kerala State as on 31<sup>st</sup> March, 2016.
- b) The Organization should be a Society registered under Societies Registration Act XXI of 1869 or a Trust registered under Indian Trust Act 1881 or a company registered under Indian Companies Act 1956, having a minimum of five years existence as on 31st March 2016, as evidenced by the Certificate of Registration/Incorporation issued by the Authority concerned.
- c) The organization should have a minimum of five years experience as on 31st March 2016 in coordination/implementation of skill development training in the State of Kerala as evidenced by a practicing Chartered Accountant.
- d) The Organization must have audited Balance sheet and final accounts for a minimum of three financial years as on 31st March 2016.

## DELIVERABLES

### Deliverable 1: Integration of various CCEK skill development training programmes with National Skills Qualification Framework and NSDC Qualification Pack

The selected agency has to plan, organize and coordinate the works related to integration of CCEK Skill Development Programmes to National Occupational Standards by mapping the programmes into Qualification Packs of NSDC in the relevant sector.

### Deliverable 2: To be a Nodal Facilitation Support Partner for Co-ordination and Implementation of NSDC/CCEK Programs

The selected agency have to function as a Nodal Facilitation Support Partner for the co-ordination and implementation of various NSDC/CCEK programmes like RPL(Recognition of Prior Learning) programmes, Distance Education Programmes, up skilling programmes and competitive examination coaching programmes for and on behalf of CCEK.

### Deliverable 3: Setting up of CCEK-NSDC Skill Test/Programme Centres

To setup the CCEK/NSDC Skill Test Centres or Programme centres to organize RPL(Recognition of Prior Learning) Programmes, DEP(Distance Education Programmes), other demand based up-skilling programmes and various competitive examination coaching.

### Deliverable 4: Implementation of various State/Central Govt. Projects

To plan, coordinate and implement all Central Government skill development projects like NSDC [National Skill Development Corporation], DDU GKY, Kudumbasree Skill Development Programmes and State government skill development projects, Skill

development projects in association with Government departments, government agencies and local self-government bodies, Industry Institute Linkage Programmes etc., for and on behalf of CCEK.

Deliverable 5: Implementation of online MIS

To develop and implement an online MIS [Management Information System] Portal for monitoring and assessment of various activities of the whole NSDC/CCEK Skill Development projects which includes online web portal for registration, tracking of all activities, online examination portal, and Placement portals.