

Guidelines for Remittance of Course Fee

Remittance of Fee is through Bank Only

The candidates in the **Main List** shall download the Chalan from the website, complete the details and remit the amount prescribed for, into the credit of Centre for Continuing Education Kerala – **Fee Collection Account 67380283757, Kowdiar Branch (Trivandrum) – Code 70020**, at **ANY BRANCH of State Bank of Travancore**.

The Chalan is in TRIPLICATE. The collection branch will retain the Bank's Copy and issue the Remitter's Copy and CCEK's Copy to the remitter.

Both the Remitter's Copy and CCEK's Copy returned by the Bank should be submitted to the office of **KOZHIKODE or PALAKKAD Centre** *where the applicant appeared for the test* on or before 30th November 2016 to ensure admission to the course.

Remitter's Copy of the Chalan will be returned to the applicant after verification and acknowledgement.

Amount to be remitted

Prelims General Studies (Paper I & II) ONLY

Course fee	- Rs.30000/-
Service Tax @ 15%	- Rs.4500/-
Caution Deposit	- Rs.2000/-
TOTAL	- Rs.36500/-

Important:

- 1) Students should invariably write the Applicant ID (Roll No.) in the Chalan for remittance.**
- 2) Fee in full has to be remitted at the time of admission.**
- 3) Candidates in the Main List should take admission on or before 30th November, 2016.**
- 4) Candidates in the Waiting list are advised to contact respective centres of Kerala State Civil Service Academy directly.**

KOZHIKODE Office (0495-2386400)

PALAKKAD Office (0491-2576100)